

Form No. : **301**  
 Year : .....  
 Last date to submit form  
 .....

# HOLY HEARTS SCHOOL VARANASI



Affix  
Passport Size  
Photograph

## Application for Admission

### Information Regarding the child

Aadhaar Number of Child/Father/Mother

*\*Kindly attach photocopy of Aadhaar Card. Where child is below 5 years of age kindly attach Aadhaar card copy of Father/Mother.*

Name of the child \_\_\_\_\_  
(First) (Middle) (Surname)

Father's Name \_\_\_\_\_

Occupation \_\_\_\_\_ Specify \_\_\_\_\_

Mother's Name \_\_\_\_\_

Occupation \_\_\_\_\_ Specify \_\_\_\_\_

Date of Birth          
D D M M Y Y Y Y Date Month Year

Class in which admission desired  
*We solemnly declare that the date of birth of the child given above is as per the Birth Certificate which can be provided for verification. A certified copy is enclosed.*

Gender Boy =1  Girl =2  Other  (Tick ✓ the Appropriate box)

Nationality \_\_\_\_\_ Religion \_\_\_\_\_ Caste \_\_\_\_\_

Social Category General-1  SC-2  ST-3  OBC-4  (Tick ✓ the Appropriate box)

Mother Tongue \_\_\_\_\_

Whether belonging to BPL Yes-1  No-2  (Tick ✓ the Appropriate box)

Whether belonging to disadvantaged group Yes-1  No-2  (Tick ✓ the Appropriate box)

Type of Disability (if any) NA-0  Visual (blindness)-1  Visual Low Vision-2  Hearing Impaired-3  Speech-4   
Locomotor-5  Mental Retardation-6  Learning Disability-7  Cerebral Palsy-8  Autism-9   
Mental disability-10  Any other  (Tick ✓ the Appropriate box)

Residential Address \_\_\_\_\_

Telephone (Resi) \_\_\_\_\_ Mobile \_\_\_\_\_ (Office/Shop) \_\_\_\_\_  
[SMS]

Email Address of Parents/Guardian \_\_\_\_\_

School in which the child is presently studying \_\_\_\_\_

### Other Information

Class in which the child is presently studying \_\_\_\_\_  
*I hereby certify that the information given is complete and accurate and that nothing has been concealed. I understand and agree that misrepresentation of facts will justify the denial or cancellation of admission or expulsion. I have read, understood and agree to abide by the Terms & Conditions and Rules and Regulations mentioned in the Application Form. I also agree to pay the school fee as per the terms mentioned in the fee card. I also understand and agree that this form does not guarantee admission.*

\_\_\_\_\_ Date \_\_\_\_\_ Signature of Father/ Guardian

- Kindly attach the following documents
- Photocopy of Aadhar Card
  - Photocopy of Birth Certificate
  - Photocopy of Transfer Certificate (of previous school)
  - Photocopy of Report Card (of previous school)

### ADMISSION SLIP

(To be filled by office staff)

Form No: **301** Year: \_\_\_\_\_ Date of admission \_\_\_\_\_

Name of child: \_\_\_\_\_

Male  Female  Date of Birth \_\_\_\_\_

Admitted to Class: \_\_\_\_\_ Sec: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Signature office Incharge

**Parents and Guardians are requested to read very carefully the under noted Rules and Regulations before deciding finally to admit their child in the school.**

### **Rules & Regulations**

- A child's presence is absolutely necessary for the first seven days of the school after vacation.
- A child's name will be struck off the Rolls on a continuous absence of FIFTEEN days without any information from the parents/guardians. Re-admission Fee will be charged in case a child wants to re-join the institution. On the other hand, if a Transfer Certificate is required for withdrawal of a child from the school, parents shall be liable to pay all dues till the date of application for Transfer Certificate.
- The school will not be responsible to inform Parents/ Guardians of the deletion of pupil's name from the School Roll.
- Notice of withdrawal of pupil must be given in writing one calendar month in advance otherwise one month's fee is lieu of notice will be charged.
- Though sufficient care is taken, the school is not responsible for any accident or injury that may occur in or around the school premises or while travelling to or from the school.
- Kindly make sure that children are not wearing or bringing any valuable articles or money to school. The school will not be responsible for any such loss. Kindly ensure that children are not bringing any mobile phone / any sharp objects / knife blades to school.
- If a child is found indulging in any indiscipline, whatsoever, the Principal will have the right to punish or expel him/her from the school.
- In case your child/ward is suffering from any of the above mentioned diseases or any other ailment, kindly attach a Medical Certificate of a duly Registered Medical Practitioner certifying that your ward is fit and healthy to attend normal school.
- The management reserves the right to add/alter/delete any or all the terms as given in the school diary and this application form at any time without giving any prior information.

It is strongly recommended by the school management not to send your child to school on their own. Parents sending their wards to school on their own by foot, by bicycle or any other means of transport will be doing so at their own risk and responsibility. The school management will not be held responsible in any way whatsoever in case of any accident/mishappenings/untoward incident.

I have read, understood and hereby agree to comply with the above noted Rules & Regulations as well as those mentioned in the school diary.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Parent

### **To be filled by School Office**

Admitted to Class \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

**PRINCIPAL**